

Town of Lebanon—Board Meeting Minutes –May 20, 2019

7:00pm—Chairman Tank called the meeting to order.

Roll call by Clerk – All members present.

MOTION (Handschke/Laughlin) to approve the meeting's agenda. Carried.

MOTION (Laughlin/Handschke) to approve the minutes from 4/15/19. Carried.

MOTION (Handschke/Laughlin) to approve the written Treasurer's Report, subject to audit. Carried.

No one present to speak on item not on agenda.

Clerk read draft version of Plan Commission meeting minutes. MOTION (Handschke/Laughlin) to amend and approve the minutes to state that the Lee Huebner property should be removed from farm preservation to be placed in AWT. 2nd MOTION: (Handschke/Tank) To rescind the previous motion and to approve the Plan Commission minutes from 5/13/19 with the following amendment to the Ritchie/Dailey Motion as follows: MOTION (Ritchie/Dailey) to amend comprehensive plan by removing the Lee Huebner property out of farm preservation. Carried.

MOTION (Laughlin/Handschke) to hire Payne & Dolan Engineering for the Tank Rd. project for a fee of \$9480.00 to cover the scope of services as per email.

The proposal of changing the speed limit to 35mph on Tank Rd. was tabled.

MOTION (Handschke/Laughlin) to add Les Prochnow and Malcolm Hathorne to the town payroll.

MOTION (Handschke/Laughlin) to have AI contact the Waupaca Cty. Engineering Dept. to help on the Stage Rd. west end project. Casey's has started to pull stumps. Contact was made with AT&T to mark fiberoptic line. This year's work will include pulling stumps, moving rocks, and prepping ditches.

MOTION (Handschke/Tank) to approve permits issued to Andy Herzfeldt—building permit, Kyle Pfeifer—fire # & driveway. Carried.

Item #13 no action necessary

MOTION (Handschke, Laughlin) to accept Chapman's bid of \$55.00 for cut hay on town property for the 2019 hay season. Carried.

Item #15 no action necessary

Bridge and Culvert Program information shared—tabled until next month.

MOTION (Laughlin/Tank) for Don to get prices for chip sealing on Sasse, Poehlman, Breiting, Erinwood and crack sealing on Johnson, Hoffman, Fitzgerald, Brasch, Nickolai, and Doud Roads. Carried.

Item #18 Internet/mobile booster tabled. Lynn & Mary will investigate possibilities and report next month.

MOTION(Handschke/Tank) to approve updating Microsoft Office on the clerk laptop not to exceed \$50.00. Carried.

MOTION(Handschke/Tank)to set up town emails for each board member (ieatank@townoflebanon.net)Carried

Discussion of Officer's duties: The Clerk will be responsible for the newsletter, and hall rentals (although shared calendar access will be configured). The town checkbook is to remain at the town hall at all times. Email Al when the hall needs to be opened for renters and if he cannot be there he will find a replacement. For meetings a copy of the permits issued, previous minutes for each board member. Bring the actual permits for the Board to look at. Bring the previous month's WeEnergies bill for approval.

MOTION(Handschke/Laughlin) to authorize the Board to call a special meeting, if necessary. Carried

The following items correspondence were received:

MOTION(Handschke/Laughlin) to approve all bills presented, checks #

MOTION(Handschke/Tank) to adjourn the meeting at 9:30pm. Carried.

Mary Schoenrock, Clerk
Town of Lebanon