

Town of Lebanon-Town Board Meeting Minutes-October 21, 2019

7:00PM Chairman Tank called the meeting to order

Roll call by Clerk Schoenrock. Present: Mary Schoenrock, Don Laughlin, Al Tank, Jeff Handschke, Lynn Tank

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the agenda as presented. Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the minutes from the Board Meeting on 9/16/19.

Motion carried.

Motion made by Jeff Handschke, 2nd by Al Tank to approve the treasurer's report as presented. Motion carried.

Recognition of presence of Sheriff Wilz. Discussion of issues caused by the dirt left on the roads from the farmers.

Town board felt no formal action was needed at this time. Chairman Al Tank had spoken with several farmers about the situation and felt it was under control.

Motion made by Jeff Handschke, 2nd by Al Tank to approve the permits issued as read as follows: Larry Kalbus-driveway permit; Wepner Farms-Building permit; Madden Dairy Farm-2 culvert permits; O'Brien Maple Grove-Fire number; Nathan Nysse-driveway permit; Jesse Desrochers-building permit; Clint Koelbl-culvert permit; Matt Ziebell-culvert permit; Jeff Grosskopf-building permit; Jeff Konitzer-siding permit.

Report of Manawa Fire Board meeting on 9/17/19 presented by Jeff Handschke. They dismissed 2 people from the ambulance staff. The Board feels this will help improve moral. They still encounter issue of no access for emergency vehicles. Discussion was held of replacing fire trucks in the near future.

The Budget Workshop will be held on October 28, 2019 at 6:30pm.

The Budget Public Hearing and Special Elector's meeting will be held on November 18, 2019 at 7:00pm with the monthly town board meeting to follow.

Doug Casey is working on cleaning up the remaining storm damage.

Tank Road update: Chairman Al Tank reported that Les Prochnow stated that the pole in question does not need to be moved. Per Payne & Dolan engineer Ashley if we followed the plan presented by her we would be guaranteed to obtain our grant money. John Carpenter of MCC recommended that we follow the Payne & Dolan plan. Chairman Al Tank had also spoken to a representative from ATC. Motion was made by Al Tank, 2nd by Don Laughlin to have Payne & Dolan continue with the plan as proposed. Motion made by Al Tank, 2nd by Don Laughlin to have Jeff Handschke contact land owners for right of way purchases.

Stage Rd. update: Chairman Al Tank will work on getting estimates on engineering needs. Clerk Mary Schoenrock will contact Sue Popham at the county to get LRIP grant application. MCC will send us an estimate so that we will have prices for the grant application.

Winter maintenance contracts with MCC remain in effect until December, 2020. Chairman Al Tank will hold a meeting for all staff that help with snow removal needs.

Chairman Al Tank will follow up with attorney to obtain raze order for N5001 Larry Rd.

Clerk Schoenrock informed the board that there will probably be a need for more election workers as 3 of the current workers decided to no longer continue. This will be finalized at the December town board meeting.

Chairman Al Tank and Clerk Mary Schoenrock shared highlights of some of the items learned at the WTA State Convention. Chairman Al Tank obtained information about the polymer coated culverts, building inspector certification processes, and CDL information. Clerk Mary Schoenrock obtained information on payroll, employee records, and attended a 3 hour election training seminar. All payroll files will be updated to meet the standards that are now required.

3rd quarter audit of the receipts will be done next month as there were receipts missing in the Clerk's report.

Motion made by Jeff Handschke, 2nd by Don Laughlin to allow Chairman Al Tank to call special meeting if necessary.

Correspondence: Information about the SAP program was shared.

Motion made by Jeff Handschke, 2nd by Don Laughlin to pay all bills as presented. Check# 5270-5292.

Motion made by Jeff Handschke, 2nd by Don Laughlin to adjourn at 8:40pm.

Respectfully submitted,
Mary Schoenrock, Clerk