

TOWN OF LEBANON BOARD MEETING MINUTES
MONDAY, JULY 20, 2020 7:00PM LEBANON TOWN HALL

The meeting was called to order by Chairman Al Tank at 7:00pm.

Roll call by Clerk Schoenrock. Present: Mary Schoenrock, Don Laughlin, Al Tank, Jeff Handschke, Lynn Tank

Motion made by by Don Laughlin, 2nd by Jeff Handschke to approve the agenda as presented. Motion carried.

Motion made by Al Tank, 2nd by Don Laughlin to approve the minutes from 6/4/2020, Motion made by Don Laughlin, 2nd by Al Tank to approve the minutes from 6/6/20 and motion made by Don Laughlin, 2nd by Al Tank to approve the minutes from 6/15/20. All motions carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the treasurer's report as presented. Motion carried.

Recognition of town resident, Arthur Schuelke was present to discuss his options of replacing his culvert on Garrity Rd. Al Tank stated that culvert replacement is the town's responsibility only when it is done due to road construction. At any other time that a resident wishes a culvert to be replaced it will be the resident's responsibility to pay for the expenses involved. Advice from Greg Pedersen, County representative recommended that an 18" squash pipe would be a good solution for this issue. Town resident Paul Olk was also present and expressed his concern about the O'Brien run off and also informed Arthur Schuelke that he could provide service to him to help him replace his culvert if needed. Al Tank informed them that prior to any culvert replacement that a culvert permit would have to be obtained from the town.

Motion was made by Jeff Handschke, 2nd by Al Tank that the Zone Map Amendment for the Pingels as recommended by the Town Planning Commission be approved and that the Pingel's be billed according to the town fee structure for this zoning change. Motion made by Don Laughlin, 2nd by Al Tank to set the Public Hearing for the Pingel Comprehensive Map change as recommended by the Planning Commission on September 21, 2020 at 6:30PM.

Motion made by Jeff Handschke, 2nd by Al Tank to table the bid acceptance for Stage Road until a special board meeting to be held on Thursday, July 23 at 5:00PM.

Resident Paul Olk offered his services to the town and that he could provide assistance on a contracted basis of \$20.00/hour plus possible equipment use charges on an as needed basis. He has a backhoe, small dump truck and some other miscellaneous equipment.

Al Tank reported that he filled various sink holes in the town. The bill from Faulks Construction for the Tank Road project came in over bid with no over runs noted. This will be discussed at the board meeting on July 23.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the building permits as presented. Review of the town's building permit fee structure will be tabled until August.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the contract with Preuss Appraisal as presented for fiscal year 2021.

Discussion was held on some possible designs for the Town Hall sign. It was suggested that there is a resident pursuing his Eagle Scout that could possibly help in the design and/or construction of the sign as part of his earning his Eagle Scout.

An email was received from AT&T for the work on Tank Rd which provided the town with asbuilts for Tank Rd and stated that they would relocate this at their cost in the future as it is placed in the ROW. The email with this agreement will be printed and filed for future reference as needed.

Jeff Handschke reported from the Manawa Fire Board that a rental agreement with the city is being worked on in regards to the community/fire department building. There is still future plans that some

day a new fire department will be built. A contract with the Manawa ambulance/fire departments is still being pursued.

Gold Cross 2021 Budget discussion meeting will be held on July 30 at 6:00PM. Al Tank and Jeff Handschke will plan to attend to represent the Town of Lebanon.

Al Tank recommended that we follow the county health recommendations as far as how to conduct the Annual Town Meeting in September.

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the 3 operator's licenses that were incomplete at the June meeting and are now complete. Motion carried.

The review/update of the 5 year town road plan was tabled until the August meeting.

The road shouldering project is completed based on what was approved in the initial motion. Motion was made by Jeff Handschke, 2nd by Don Laughlin that Church Rd west of T, Collier Rd to Allen Rd, Allen Rd, and Otto Rd to Doud Rd be added to the project list even if it causes an overage in costs from the original recommendation. Motion carried.

Ordinance #18 was presented with the correction of replacing Winnebago County with Waupaca County on page 1. Motion made by Jeff Handschke, 2nd by Don Laughlin to approve as presented. Motion carried.

Motion made by Jeff Handschke, 2nd by Al Tank to appoint Don Laughlin and Pat Gorman as cemetery inspectors for this year. Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the appointment of Election Inspectors as presented. Motion carried.

Motion made by Don Laughlin, 2nd by Al Tank to approve the purchase of one ICE tabulator voting machine in 2021 based on the price quote during the summer sale and that full payment will be made in January/February 2021. Motion carried.

Discussion was held on purchasing touchless hand soap dispensers and a baby changing station for the town hall. It was recommended to obtain prices and present the information for 3 hand soap and 1 hand sanitizer dispensers and 1 baby changing station at the August meeting.

Discussion was held on refinishing the town hall floors. Don Laughlin will investigate the cost of doing it ourselves vs hiring out the project.

Discussion was held that the 4H supplies need to be cleaned up and put away and that if they need to purchase another cabinet that would be acceptable. Jeff Handschke will contact 4H leader Amy to get the corner cleaned up.

Motion made by Don Laughlin, 2nd by Jeff Handschke to transfer \$500 to the Visa card for small town purchases.

Discussion was held as to who could waive fees for town hall decorating if the situation arises. It was felt that the town clerk can use her judgement if the fee should be waived.

The town public notices posting locations will be tabled until August per Al Tank.

2nd quarter audit of the checks was done and no discrepancies were found per Jeff Handschke and Don Laughlin. The audit of the receipts will be tabled until August.

No correspondence was received.

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve all bills as presented.

Motion made by Jeff Handschke, 2nd by Don Laughlin to adjourn the meeting at 9:20PM.

Respectfully submitted,
Mary Schoenrock