

TOWN OF LEBANON BOARD MEETING MINUTES
MONDAY, SEPTEMBER 21, 2020 IMMEDIATELY FOLLOWING PUBLIC HEARING LEBANON TOWN HALL

The meeting was called to order by Chairman Al Tank at 6:52pm.

Roll call by Clerk Schoenrock. Present: Mary Schoenrock, Don Laughlin, Al Tank, Jeff Handschke, Lynn Tank

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the agenda as presented. Motion carried.

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the minutes with correction to change name from Pat Gorman to Pat Gore in reference to the cemetery inspections. Motion carried

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the treasurer's report as presented. Motion carried.

Resident Mark Ulrich was present and expressed concern about the deep ditches along the new section of Stage Rd. It was explained that this will flatten out over time once the grass grows and the shoulder will also flatten out with plowing etc.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve Ordinance #34, Amendment to the Comprehensive Plan for the Town of Lebanon. Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the Certified Survey Map for Todd and Laura Buchholz. Motion carried.

Residents concerned about the intersection of Stage Rd and Tank Rd were unable to attend the meeting so this will be tabled until October board meeting.

Discussion was held on the change order received from Northeast Asphalt Inc. With the change order and the current expenses the total will remain under the original bid amount. Motion made by Jeff Handschke, 2nd by Don Laughlin to accept the change order. Motion carried.

Discussion was held about the Tank Rd invoice. Original restoration was figured at 218 cubic yards but 420 cubic yards was required to complete the project. Motion was made by Jeff Handschke, 2nd by Don Laughlin to pay one half of the invoice or a total of \$3135.00 to Faulks Brothers for the topsoil used in the Tank Rd project. Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve all permits as presented. Motion carried.

Discussion was held on Annual meeting scheduled for September 22 at 7:00pm. Chairs will be set up at social distancing of 6 feet in singles and pairs to accommodate attendees. Masks will be required.

Jeff Handschke reported on the Manawa Fire Board.

Don Laughlin reported on the Bear Creek Fire Department meeting.

It was reported that cold patch is needed on Madden Rd and Fairway Drive. Al requested that as everyone drives around the town to report to him if you notice areas that need patching. A few calls from residents on Stage Rd regarding their driveways have been received. Al will follow up on these.

Jeff Handschke will throw some seed along the newly finished area of Madden Rd.

Al Tank met with Riley Krake about the hall sign. He will work on some designs and the town will purchase the sign and supplies that are needed to make it. Jeff Handschke suggested that the new sign be as maintenance free as possible. This will be completed sometime in 2021.

Lynn Tank will read through Ordinance #8 regarding Dog licensing and report back in October if any changes need to be made.

A resolution is needed for the bank loan to fund the Stage and Madden Rd projects. This will be tabled until October unless payment is needed before then. Then Al will call a special meeting.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve payment of \$100.00 for Mary and Al to attend the Fall workshops offered by the Wisconsin Towns Association. Motion carried. These workshops will all be virtual and will be recorded so they can be viewed at any time.

Lynn Tank will look into Broadband Expansion Grants and will report back in October if the Town of Lebanon should pursue partnering with a provider to expand Broadband within the town.

Discussion was held on different items that the Routes to Recovery Grant can be used for. A laptop for chairman, telework system are just a few items that were discussed.

Motion made by Jeff Handschke, 2nd by Al Tank to approve reimbursement of \$10.00 to Mary Schoenrock to attend the virtual Local Government Records Management class. Motion carried.

The WISLR Certification packet was received. Al will verify that the information is correct and will sign it and then it will be returned to the DOT.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the Operator's License for a new operator at Shamrock Heights Golf Course. Motion carried.

Information was shared about a possible Amazon Business account which would allow purchases to be made via an ACH withdrawal from the town's account. Lynn Tank reported that this is not allowed per Department of Revenue's rules so this will not be pursued.

Discussion was held on paying for people that clerk has come in to assist with election needs. It was felt that the clerk can use her discretion and pay the people using the election payrates.

The Budget Workshop will be held on Thursday, October 15 at 6:30pm.

Items to include in the quarterly newsletter should include that we are looking for plow drivers/help for town hall and to refer to last year's newsletter for additional ideas.

Motion made by Don Laughlin, 2nd by Jeff Handschke to allow Chairman Al Tank to call a special meeting if necessary. Motion carried.

Motion made by by Jeff Handschke, 2nd by Don Laughlin to approve all bills as presented. Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to adjourn the meeting. Motion carried.

Meeting adjourned at 9:08PM.

Respectfully submitted,
Mary Schoenrock, Clerk