

Town of Lebanon-Town Board Meeting Minutes-October 17, 2022

The meeting was called to order by Chairman Al Tank at 7:02pm.

Roll call by Clerk Schoenrock. Present: Mary Schoenrock, Don Laughlin, Al Tank, Jeff Handschke, Lynn Tank.

Motion made by Jeff Handschke, 2nd by Al Tank to approve the agenda as presented. Motion carried.

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the minutes from the Board meeting on 9/19/2022.

Motion carried

Motion made by Jeff Handschke, 2nd by Don Laughlin, to approve the treasurer's report as presented. Motion carried.

No one present to speak.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the planning commission recommendation for Brock & Tara Berkhahn. Motion carried.

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the permits as presented. Motion carried.

Manawa Fire Board report presented by Jeff Handschke stated that the new tender arrived last week. It was built by Marion Bodyworks. There continues to be personnel issues on the fire dept. and action was taken to remove the assistant fire chief as an officer. He will remain on as fire department staff.

There will be a Village of Bear Creek Fire Dept meeting on 10/25 concerning the proposed purchase of a new fire truck.

The Town of Maple Creek expressed some concerns about this purchase and has arranged a joint meeting of the townships in the Bear Creek Fire District to meet and discuss options on October 31. Jeff Handschke and Lynn Tank will attend both meetings on behalf of the Town of Lebanon.

The Town hall sign will be erected in spring.

Road reports and updates include that the cross pipes on Church Rd have been measured. Al Tank discussed this project with Doug Casey and he will get us an estimate. In regards to the crosspipe replacement Greg Flohr informed Al that a DNR permit will be required but did agree that 2 smaller pipes would be cheaper than the one large one like what is currently in place. Al Tank will also obtain an estimate from the County for replacing the culverts. Discussion was held on if some of the pipes would be better to be replaced with a plastic pipe. This will be looked at as the cover for a plastic pipe needs to be 12-18". Doud Rd was graded by a resident so condition right now is good. Dean Bennett will continue with the shouldering on Crain Rd. Al Tank spoke with a representative from Ayers Construction at the WTA Convention and Al will be receiving samples of how to seek proposals for road projects. Discussion was also held about which town roads are Class B roads and if all of those roads are posted.

Town equipment/property/buildings report and update included that Jeff will create a map showing the location of the proposed building on the town property. The ditch mowing is completed but Pat Gorman reported that the tractor will need brakes before the spring cutting. Colin Wirth contacted Al Tank as he would like the plow truck out of his shed by the end of October. Al Tank will get a price on curb shoes for the plows. Al will contact Brad Olmsted to arrange for tractor brake repair. It was recommended to get pricing on tarps for the trucks to cover the salt.

The Budget Public Hearing will be on November 21 at 7:00PM with the Fall Special Elector's Meeting to follow and then the November town board meeting to follow.

The agenda will include a request to raise the town board members hourly wage to \$25.00/hour.

Al Tank texted all of the employees that plowed snow last year and all have replied that they will plow again this year except Colin Wirth. Al Tank will follow up with him.

Discussion was held on the current process of issuing checks. Currently a check is signed in anticipation of the WE Energies bill that always arrives about 1 week after the monthly meeting. Al Tank is not comfortable having a signed check. Suggestion was made to check into budget billing as this would allow the check to be made out completely in advance of having the actual monthly statement. This option will be pursued and the check issuing process will be finalized next month.

Mary Schoenrock discussed the fact that an Emergency Contingency Plan for Elections needs to be adopted. Mary asked for ideas of which locations should be considered for alternate sites if there was a need to move to another location. It was recommended that St. Pat's Church be #1 if the church is able to accommodate. The other locations discussed were New London Fish & Game club and Grace Lutheran Church in Sugar Bush. Mary will contact these facilities to see if they would be able to accommodate. It was also discussed what to do in case of a power outage. Jeff Handschke felt that to install a full generator would not be a wise use of funds. It was discussed the generator owned by the Schoenrocks would be available but assistance would be needed to get it to the town hall. Al Tank will also pursue a generator that could be powered off the tractor. This will be finalized next month.

The clerk job description was presented and the board members felt it was good but questioned that if future clerks did not want to or could not do the extra duties that are not statutory what would be done then. At that time the job description would just need to be rewritten.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve Ordinance #38 Establishing Split Shifts for Election Officials. Roll call vote taken: 3 Ayes, 0 Nays Motion passed

Supervisors Don Laughlin and Jeff Handschke audited the town's 3rd quarter financials. Written correction was made by Jeff Handschke on treasurer's report for missing check# 6271 that had been issued to Interquest for \$39.00. No other discrepancies were found.

Motion made by Jeff Handschke, 2nd by Don Laughlin to allow Chairman Al Tank to call a special meeting and issue emergency payment if necessary. Motion carried.

Correspondence presented to board. 2 letters regarding recalls on the 2019 truck will be followed up by Don Laughlin.

All other correspondence was informational only. No action needed.

Motion made by Don Laughlin, 2nd by Jeff Handschke to pay all bills as presented. Motion carried.

Motion made by Don Laughlin, 2nd by Jeff Handschke to adjourn. Meeting adjourned at 9:24 PM.

Respectfully submitted,
Mary Schoenrock, clerk