

## Town of Lebanon-Town Board Meeting Minutes-May 15, 2023(draft)

The meeting was called to order by Chairman Al Tank at 7:00pm.

Roll call by Clerk Schoenrock. Present: Mary Schoenrock, Al Tank, Randy Schoenrock, Lynn Tank. Absent: Don Laughlin

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to approve the agenda as presented. Motion carried.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to approve the minutes from the Board meeting on 4/17/2023 as corrected to say County N from Little Creek Rd to Cty. T will be done this year. Motion carried.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to approve the treasurer's report as presented. Motion carried. Lynn Tank also reported that the cost of updating Quickbooks will be split with Manawa Area Recycling Center.

Resident and pollworker Roseanne Sanderfoot was present and expressed concern about voters on books that have moved. Clerk Mary Schoenrock informed her that the pollbooks are monitored by WEC and that postcards are sent to those who did not vote in the last Presidential election and that is when the local books get updated. She also requested that we consider providing meals to the poll workers and to consider increasing the wages as she learned from the County Clerk that some towns recently increased their wages. Clerk Mary Schoenrock informed her that the Town of Lebanon wages were increased about 1 year ago. She also requested that someone inspect her driveway as it is leaning and feels it was caused when the road was redone. Residents Diane and Dave Urban were present and inquired if there was any update on the Church Rd project. Informed that plans are being drawn up and as soon as the plans are available there will be a public information meeting. They also requested that it be considered to lower the speed limit on Church Rd to 35 MPH because they feel when the road is done and is smooth and wider that traffic will travel even faster.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to approve all permits as presented.

Motion made by Randy Schoenrock 2<sup>nd</sup> by Al Tank to approve Ordinance 40 Adopting an Amendment to the Comprehensive Plan for the Town of Lebanon. Motion carried.

No hay bids were received.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to approve Ordinance 41 Adopting Speed Limits on Specified Town Roads.

No report available from Manawa Fire Board.

No update on Town Hall sign work as Don Laughlin was absent.

Al Tank reported that we should have the plans for Church Rd by the end of the month. Town of Mukwa also requested that we help them with shouldering some of their roads. Discussion was held on rate for truck, fuel, and driver excluding materials. Town of Mukwa offered \$80/hour. Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to agree to provide the use of Town of Lebanon truck, driver, and fuel to Town of Mukwa for rate of \$80.00/hour. Motion carried. Al Tank will contact Town of Mukwa.

Al Tank reported there are no updated building plans. Clerk Mary Schoenrock requested that it be considered to get 2 new desks in the office so that the clerk can keep her papers and ongoing projects out as now with a shared desk everything has to be picked up and put away so others can use the desk if needed. She requested assistance in helping to measure to make sure that 2 desks will fit with the current file cabinets. Updated quote from PerMar was received for the 3 cameras as was requested by residents at the Annual Meeting. Al will reach out to a resident who also works in security to obtain a second quote.

Estimate received from Red Dot for replacing rain gutter on town hall for \$500.00. Motion made by Al Tank, 2<sup>nd</sup> by Randy Schoenrock to accept estimate and Lynn Tank to arrange to get the work done. Motion carried.

Clerk Mary Schoenrock requested to investigate getting American flags from a source that might have a better quality as the last 2 flags didn't even last 6 months. The current flag was bought at Walmart and will keep track of how long it lasts.

Clerk Mary Schoenrock read an email from the Town of Farmington on how they implemented the town wide trash and recycling. Mary will also reach out to other towns to get more information.

Clerk Mary Schoenrock requested to attend Week #2 of the Virtual Clerk Institute in July. Motion made by Al Tank, 2<sup>nd</sup> by Randy Schoenrock to pay for the Institute registration and hourly wage for Mary to attend. Motion carried.

Randy Schoenrock and Mary Schoenrock shared a few thoughts from attending the Town Officials Spring Workshop in Stevens Point. It was learned that town officials have "3 silos of income categories and that each category can go to \$15,000.00 annually."

Update on the town hall reservations/permits to be able to reserve online. Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank that any reservation made online have a \$5.00 convenience added to cover the processing fees. Motion carried.

Tabled purchase of Vote Here flag until prices are obtained.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to allow Chairman Al Tank to call a special meeting and issue emergency payment if necessary. Motion carried.

Correspondence: No action needed.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to pay all bills as presented. Motion carried.

Motion made by Randy Schoenrock, 2<sup>nd</sup> by Al Tank to adjourn. Meeting adjourned at 9:04PM.

Respectfully submitted,

Mary Schoenrock